



Classified Staff Advisory Council Meeting Minutes



October 11, 2006

CSAC Members Present: Mary Hale, Dan Hoyt, Michelle Jensen, Sabrina Johnson, Evelyn Meuret, Karen Reiter, Sara Stichert, Patty Stenz, Marlene Zdanovec

CSAC Members Absent: Kyn Anthony, Red Darland, Jill Reichenberger, Jim Strey, Julie Wilkinson,

Administrative Liaison: Tim Danielson

SAS Liaison: Kelly Beisenstein-Weiss

Guest(s):

Meeting was opened at 1:30 by Vice-chair, Karen Reiter in Julie Wilkinson's absence.

APPROVAL OF MINUTES

Motion to approve the minutes from the September 13, 2006 meeting made by Patty Stenz, second by Michelle Jensen. Approved as submitted without objection.

TREASURER'S REPORT

Marlene Zdanovec – \$1,029.03 current balance.

CHAIR'S REPORT (Submitted by Karen Reiter)

- Chancellor Wells is scheduled to meet with us in November.
- U-Plan report – Chancellor Wells
 - Integrated Marketing update, meetings will be held to highlight the draft plan. Please try to attend at least one of these sessions to listen and provide input.
 - Campus Sustainability Team Members will be drafting a plan to serve the Key Operational Plans to help make the campus “green”.
 - Copy of growth agenda was handed out.
 - Talked about Spellings Report from the September issue of *Chronicles of Higher Education*

COMMITTEE REPORTS

- ACUG Representative – Michelle Jensen
 - Looking into getting some SmartBoard technology - <http://www.smartchoiceav.net/>
 - IT infrastructure continues to be upgraded. Fiber will be replaced. New wireless access points are planned.
 - Switchover from WiscNet to BadgerNet has happened without incident
- Awards & Recognition – Marlene Zdanovec
 - Cindy Schultz received October Star Award.
 - Still seeking one new member, contact Paulette if interested.
- Bylaws Committee – Patty Stenz
 - Some proposed changes have been made. They will be emailed out to the committee and set as a future agenda item.



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- Classified Staff Grant Committee – Sabrina Johnson
 - Only one person applied for a grant this fall. Tom Perzentka, who works in Biology/Microbiology, is the lone recipient.
 - Considering changing the way funds are distributed. Perhaps one submission per year rather than two applications periods for \$500 each.
- Committee on Committees – Evelyn Meuret
 - Lots of appointments have been made but still three vacancies.
 - About 8 new people replied to Julie's request for interested parties.
- CSDAD Planning – Jill Reichenberger
 - June 8 has been chosen for the day next year and we will be here on campus.
 - Opening session will be at the Foundation Center, and the afternoon topic will be here as well.
 - Mike Ford will be the morning Keynote Speaker; his topic will be on work-related issues.
 - Meal will be at Blackhawk, but on paper plates.
 - Games, custard and bingo will be in Albee – Kolf will still be set up from West High.
 - Workshops offered will be scaled back to only ten and will be longer. One will be a booth setup with various areas from around campus represented.
- Grant Fund Raising Committee – Marlene Zdanovec
 - Committee has not yet met, but will shortly.
- Liaison- Senate of Academic Staff – Kelly Weiss
 - Discussion regarding the criminal background checks has been the primary topic.
 - She is still not receiving CSAC emails. Need to check list.
- Marketing – Michelle Jensen
 - Newsletter was completed two days ago and is in the Chancellors office for review.
 - Will be sent out electronically. Only 70 copies will be printed to accommodate FM. This will result in a cost-savings in not having to purchase new stock for some time.

OLD CSAC BUSINESS

- Fall Fest / Dragon Boat follow-up:
 - Good time was had by all. Shouldn't be a problem filling a boat next year. Expectation that Classifies Staff will have their own boat based on increased interest. Hope for better weather next year.

NEW BUSINESS

- Holiday party – interest is there for doing this again. Will put on the agenda down the road.
- Information / Update on pending criminal background check – Tim Danielson
 - Will wait on this topic until November to hear what the Chancellor has to say.
- Goal Setting



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- Discussion about which goals to focus on
 - Make connections with the people we represent – Come to the November meeting with one or two ideas for actions points on how to achieve this goal
 - Return of Leadership Series – Present letter to Beth requesting a return of this program, or perhaps various times scheduled to highlight and promote topics.

“ROUND ROBIN” (other University business of interest to CSAC)

- Home Coming – COEHS has activities going on. Saturday breakfast honoring alum recipient’s Of Kohl award. Will also be hosting a tent at the stadium.
- Dan handed out Committee lists. Many updates needed. Send them to Dan.

NEXT CSAC MEETING: Next CSAC meeting will be Wednesday, November 8, in D212

Motion to adjourn at 2:23 by Evelyn, second by Marlene.