



Classified Staff Advisory Council Meeting Minutes



December 13, 2006

CSAC Members Present: Kyn Anthony, Red Darland, Mary Hale, Sabrina Johnson, Evelyn Meuret, Jill Reichenberger, Karen Reiter, Patty Stenz, Sara Stichert, Jim Strey, Julie Wilkinson, Marlene Zdanovec

CSAC Members Absent: Daniel Hoyt, Michelle Jensen,

Administrative Liaison: Tim Danielson (absent)

SAS Liaison: Kelly Beisenstein-Weiss

Guest(s): Sue Neitzel, Jim Raffle, Art Rathjen – Foundation Office

Meeting was opened at 1:33 by Chair, Julie Wilkinson.

APPROVAL OF MINUTES

Motion to approve the minutes from the November 8 meeting made by Reichenberger, seconded by Strey. Approved as submitted without objection.

GUEST SPEAKER – Art Rathjen

Rathjen from the University of Wisconsin Oshkosh Foundation office presented the capital campaign that the Foundation office has begun. There are three important areas – a new academic building, scholarships and faculty research. Initially, the goal was to raise 20 million dollars, then it was increased to 24 million and finally in October it was decided to keep the goal at 12.4 million dollars. This amount does not reflect annual giving dollars. The breakdown for the three areas is: academic building 8.6 million, scholarships 2.2 million, and faculty research 1.6 million. Adding in the annual giving of 11.6 million, the goal of 24 million is reached. The duration of the capital campaign is five years.

The Oshkosh Sports Center was pulled out of the campaign and will be a separate fundraiser. Ideas to raise money for the center are implementing a room tax at Oshkosh hotels, private donations, and a school referendum or purchasing lockers for a price. Another option is to buy a room at the center.

Neitzel asked that we consider making a resolution to endorse the campaign.

TREASURER’S REPORT

Marlene Zdanovec – The current balance is \$719.26. Expenses since August totaled \$309.77.

CHAIR’S REPORT

- U-Plan report – Julie Wilkinson
 - Neitzel, Foundation office discussed capital campaign
 - Assistant Vice Chancellor Manzi discussed the preparation process for the Higher Learning Commission report.
 - Provost Earns gave the Madison update including information about the transfer of technical colleges credits to the comprehensives.



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COMMITTEE REPORTS

- ACUG Representative – Michelle Jensen
 - Nothing to report

- Awards & Recognition – Marlene Zdanovec
 - The Star Award for December 2006 was presented to Nancy Mugerauer.

- Bylaws Committee – Patty Stenz
 - Stenz reported that the bylaws will be expanded and changed to reflect a more formal format. She requested that the officers send a brief description of what they do and all committee chairs/liasons send a description of their committee to one of the bylaws committee members, Stenz, Mary Hale or Sara Stichert..

- Classified Staff Grant Committee – Sabrina Johnson
 - Johnson met with Beth Heuer. Heuer did not feel that the Star award email should be coming from the Human Resource office. She suggested that it should go to “all employees.” Zdanovec will check with Paulette Feld to see if we should send it out that way.

- Committee on Committees – Evelyn Meuret
 - Meuret appointed Laura England to the LBGTO council. All committees are filled.

- CSDAD Planning – Jill Reichenberger
 - Reichenberger had tried to contact someone from Channel 5, such as Tom Zalaski but was unable to get anyone to commit. She is looking at Lou and Peter Berryman as entertainment in the afternoon.

- Grant Fund Raising Committee – Marlene Zdanovec
 - The committee has not met.

- Liaison- Senate of Academic Staff – Kelly Weiss
 - Nothing to report.

- Marketing – Sara Stichert
 - Stichert reported that the masthead is being redone on the newsletter. Wilkinson said that the newsletter will be on the web in mid February.

NEW BUSINESS

- Art Rathjen – Foundation Office
 - Please see above



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OLD CSAC BUSINESS

- Holiday Party – Julie Wilkinson
 - Wilkinson has made reservations at Kodiak Jacks on January 18. Cocktails will begin sometime between 5:30 p.m. and the time of dinner, 6:30 p.m.
 -
- Goal Setting – Action Plans
 - Wilkinson suggested that we meet for a mini retreat type session to hammer out the goals. She suggested two hours, from 1:00-3:00 p.m. on our regular meeting day in Dempsey 212. Motion, Strey, seconded Reichenberger, approved by all. We will order pizza and work through lunch.
- Celebration of Lights
 - Darland reported that it was a great success and a lot of fun. Reichenberger suggested that next year, the council could dress as elves or have students sing Christmas carols throughout the park. Kudos to Darland for organizing this volunteer opportunity.

“ROUND ROBIN” (other University business of interest to CSAC)

No business.

NEXT CSAC MEETING: Next CSAC meeting will be Wednesday, January 10 in D212

Motion to adjourn at 2:40 pm by Reichenberger, seconded Darland, approved by all.