



Classified Staff Advisory Council Meeting Minutes



April 9, 2008

CSAC Members Present: Kyn Anthony, Sarah Bradway, Mary Hale, Michelle Jensen, Barb Kargus, Evelyn Meuret, Jane Preder, Karen Reiter, Sara Stichert, Jim Strey, Julie Wilkinson

CSAC Members Absent: Becky Kissinger (excused), Marlene Zdanovec (excused)

Administrative Liaison: Tim Danielson

SAS Liaison: Susan Finkel (absent-excused)

Guest(s):

Meeting was opened at 1:33 by Chair, Karen Reiter.

APPROVAL OF MINUTES

Motion to approve the minutes from the March 12th meeting made by Michelle Jensen, second by Evelyn Meuret. Approved as written without objection.

TREASURER'S REPORT

Marlene Zdanovec – In Marlene's absence Sarah Bradway read the Treasurer's report. There was a beginning balance of \$1364.11, there were two expenditures this month, one for duplicating and one for a CSDAD prize. The current balance is \$640.93.

CHAIR'S REPORT

- Earlier this month the Executive Committee met with Chancellor Wells to give him an update on the actions of the council. Upcoming elections were discussed and an update on the leadership series was given. The Chancellor is behind the series 100%. Karen also notified the Chancellor that the WSEU negotiations for the Classified Staff contract is progressing, the contract is currently tentatively agreed upon.
- The Chancellor told the Executive Committee about recent happenings on campus. The Today Show recently came to interview Rebecca Thomas, a student who wrote an article about being a tall girl in today's society.
- There is also a possibility the St. Louis Rams will be holding their training camp at UW Oshkosh this year. Officials from the Rams came to Oshkosh and toured the campus. A decision will be made in the following weeks.

COMMITTEE REPORTS

- Awards & Recognition – Barb Kargus
 - Pat Bernhardt was the April STAR award winner.
 - Some of the door prizes fro CSDAD have been purchased.
- Classified Staff Grant Committee – Jane Preder
 - Nine people applied for grants this term, everyone was awarded a grant for a total of \$413.00.



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- Committee on Committees – Evelyn Meuret
 - There are vacancies in EAP and the Library and Learning Resources Committee.
- CSDAD Planning – Julie Wilkinson
 - The cut off date for registrations was last Friday, 320 registrations had been received at that time. A big Thank you to Mary Hale and Lynn Elder for helping coordinate these.
 - The Program committee did a wonderful job on getting a variety of workshops put together.
 - The finance committee raised about \$8,400.00, after figuring in the cost of the keynote speaker, we may need to request approximately \$2500 from the Chancellor.
 - We are in the process of getting the final information on T-shirt Counts.
- Grant Fund Raising Committee – Marlene Zdanovec
 - Details will be released shortly after the Committee meets on April 14 to firm the details on the exciting prizes for the Spring Fling Raffle at CSDAD, June 6.
- Liaison- Senate of Academic Staff – Susan Finkel
 - Absent – no report
- Marketing – Sara Stichert
 - The post cards that were usually sent out to announce the speaker for CSDAD will now be distributed via email. L
 - Let Amy Nash know if you would be able to write a little something about the workshop you are attending. They would like to include this information in the newsletter.
 - The dates of the newsletters will be changing from a specific month to the time of year, instead of January 2008, it will be Winter 2008. This gives the committee a little more leeway on a publishing date.

OLD BUSINESS

- Climate Survey
 - The climate survey has been announced, it takes at least 30 minutes, to complete but the results will be very valuable to the campus. It was agreed that it is only fair that the workers is Facilities should be provided time and resources to complete this survey. A compromise regarding computer usage by facilities workers is trying to be reached, it is a long process and may take time.
- Fair Trade
 - We sent a letter in support of the movement.
 - The Academic staff also sent a letter.
- Leadership Series
 - Books have been selected and there is a finance meeting on April 10th. Chancellor will be sending out a letter that will alert supervisors to the series and encourage their employees' participation in the program.
 - There will be a luncheon on April 17th for those who have already gone through the program. We are hoping to collect opinions and impressions of past programs as well as volunteers to be mentors for the new series.



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- There will be 25 - 30 participants in this year's series. The sessions will begin in September, there will be no December session, but two sessions will take place in January.
- The Pollock house will be used for a celebration at the end of the series.

NEW BUSINESS

- Campus Elections
 - There are five open seats on the Council this year. There are no contested seats, so those nominated will most likely be elected. However, an election still needs to occur in case there is a large write-in vote for a particular individual.
- Council Elections
 - Elections for Vice-Chair, Treasurer and Secretary will be held next month. Elections will be run the same way as last year. Whoever runs for the Vice Chair position, will be given the opportunity to speak and then votes will be cast

ROUND ROBIN (other University business of interest to CSAC)

- There will be an opening for a new classified staff position in college of Education. They will work for Mike Beeth, the director of STEM. This is a new accelerated program for education majors.
- PeopleSoft Admin will be down July 25th, will return Monday August 4th. Additional information and training will be available as the time draws closer
- Saturday, April 12th is the Oshkosh half marathon. There are between 15-20 Classified Staff volunteering at this event .

NEXT CSAC MEETING: Next CSAC meeting will be Wednesday, May 14th in D212

Motion to adjourn at 2:13 by Evelyn Meuret, second by Sara Stichert.