



Classified Staff Advisory Council Meeting Minutes



March 12, 2008

CSAC Members Present: Sarah Bradway, Mary Hale, Michelle Jensen, Barb Kargus, Becky Kissinger, Evelyn Meuret, Karen Reiter, Sara Stichert, Jim Strey, Marlene Zdanovec

CSAC Members Absent: Kyn Anthony (excused), Jane Preder (excused), Julie Wilkinson (excused)

Administrative Liaison: Tim Danielson (absent-excused)

SAS Liaison: Susan Finkel

Guest(s):

Meeting was opened at 1:32 by Chair, Karen Reiter.

APPROVAL OF MINUTES

It was recommended that the spelling of Sharon Hybke's name be corrected. Marlene Zdanovec requested that two sentences be removed. Motion to approve the minutes from the February 13th, 2008 meeting made by Marlene Zdanovec, second by Barb Kargus. Approved as corrected without objection.

TREASURER'S REPORT

Marlene Zdanovec – There was a beginning balance of \$1,364.11. Two charges were made against the account this month, the gold pins for the STAR Award winners and December's duplicating charges. A total of \$516.38 has been spent this year, leaving a balance of \$847.62.

CHAIR'S REPORT

- The Chancellor was absent from the most recent UPLAN meeting, Lane Earns was there in his absence. Margaret Michelina Manzi and Mike Watson talked about the Equity scorecard. Vice Chancellor Earns discussed the new sports complex and provided a funding update. The next phase of Plan 2008 was reviewed.
- Karen reviewed a copy of the newsletter and it looks good, it should be out by next week.
- Ann Malain, the Director of the Employee Assistance Program (EAP) will be leaving campus to pursue success in the private sector. Her last day will be April 4th.
- Dan Schmidt was scheduled to be at our meeting to talk about Healthy Titans, he has had to reschedule.

COMMITTEE REPORTS

Awards & Recognition – Barb Kargus

- o Sue Calo from the Admissions Office is the Star award winner for March.

Classified Staff Grant Committee – Jane Preder

- o Absent – no report.



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Committee on Committees – Evelyn Meuret

- There are two committees with vacant positions. The EAP Advisory Board and the Library and Learning Resources Advisory Council are both looking for members

CSDAD Planning – Julie Wilkinson

- The registration packets are being distributed this week, they will be due by April 4th. Please encourage your coworkers to return them as soon as possible. A reminder will be sent out next Monday.
- There is plenty of room available in all afternoon sessions. This year there will only be three, Blaise Winters is presenting one, there will be one on Quilts and one with soldiers that served in Iraq.
- The fundraising committee is finalizing their plans. We are receiving a lot of donations from various groups on campus. Off campus donations are down compared to last year, but it is a difficult time for the economy.

Grant Fund Raising Committee – Marlene Zdanovec

- Details will be released shortly regarding the spring fling raffle. Some prizes and donations have already been received and thank you notes have been sent.

Liaison- Senate of Academic Staff – Susan Finkel

- Academic Staff has updated their bylaws. The biggest change is that the number of seats has increased from thirteen to fifteen. There will be six open positions for the next election.
- The Senate of Academic Staff also discussed the Fair Trade proposal. They talked about how deeply the idea would be embraced. If this is a campus wide initiative, would food in the union be the only thing under examination or would the Nike gear the athletics department purchases also be affected? The Senate was assured that things would start small; other areas may go with fair trade items in the future the senate is going to discuss this further and will vote at an upcoming meeting.
- The senate also discussed items related to campus sustainability, the religious awareness statement and the new statutes regulating University consequences for off-campus behavior

Marketing – Sara Stichert

- The committee is working with Paulette Feld to locate sponsors.
- The t-shirts for CSDAD will be red and blue with white lettering.

OLD BUSINESS

- Fair Trade Proposal – Follow Up
 - A letter has been sent in support of this action to David Barnhill
- Climate Survey
 - When the climate survey comes out please encourage everyone to take it. Most people will be able to do this on their office computers, time will be set aside for the facilities employees to complete the survey. Please also remember that this needs to be completed in the same sitting, you are not able to save your answers for another time.



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- OSA Textbook Committee
 - Karen spoke to the president of OSA and he said that things with this committee are moving along well.
- Leadership Series
 - All the speakers have been scheduled and a more exact timeline will be discussed next week. Michelle Jensen met with each of the Deans to ask for their monetary support of the Leadership Series. They have all been quite generous; these funds will be used for food and refreshments for participants.
 - Everyone contacted to be a speaker was very excited about the program and the invitation to be involved.
 - The money the Chancellor has allotted for the cause will be put toward books.

NEW BUSINESS

- An elections committee has been formed, Bruce Schierstedt will be the chair and Kyn Anthony and Mary Hale will also be participating.
- There are four open seats this year, with some discussion on the availability of an additional seat for the trades. Jim Strey mentioned he might know somebody interested in the trades seat.
- Elections for Chair, Secretary and Treasurer will also take place.

ROUND ROBIN (other University business of interest to CSAC)

- Michelle Jensen would like to remind everyone to attend the Celebration of Women, sponsored by the Gender Equity Council. This year's celebration will take place on Tuesday April 2nd and will feature Carla Altepeter, the current CEO of Citizens first Credit Union.
- There is an all-city strings concert at Alberta Kimball Auditorium on Thursday, March 13th. There will be over 300 students involved in the program.
- Ellen Bravo, a major participant in the 9to5 group, will be speaking at the Women's Center on March 12th at 6:00 PM.
- Jim has secured the artists' renderings for all the new buildings and updates happening on campus. These, as well as information regarding the costs, the number of jobs generated, etc. will be displayed at CSDAD
- Becky suggested inviting Sue Neitzel, she could accept donations or have donations automatically deducted from paychecks.
- Jim thanked everyone for supporting him and his family after the passing of his father.
- Barb assured everyone that the EAP would continue. Joe Abhold, as well as other counselors will be taking care of Ann's responsibilities.

NEXT CSAC MEETING: Next CSAC meeting will be Wednesday, April 9th in D212

Motion to adjourn made by Evelyn Meuret, second by Michelle Jensen.