



Classified Staff Advisory Council Meeting Minutes



June 13, 2007

CSAC Members Present: Kyn Anthony, Mary Hale, Michelle Jensen, Barb Kargus, Becky Kissinger, Evelyn Meuret, Jane Preder, Karen Reiter, Sara Stichert, Patty Stenz, Jim Strey

CSAC Members Absent: Julie Wilkinson, Marlene Zdanovec

CSDAD Chair: Jill Reichenberger

Administrative Liaison: Tim Danielson

SAS Liaison: Susan Finkel (Absent)

Meeting was opened at 1:31 by Chair, Karen Reiter.

APPROVAL OF MINUTES

Motion to approve the minutes from the May 9, 2007 meeting made by Mary Hale, second by Jim Strey. Approved as written without objection.

TREASURER'S REPORT

Marlene Zdanovec – \$643.36 current balance.

Approval has been given to roll balance into next years account. Karen mentioned that there will be a minimal charge coming up for printing of CSDAD newsletter.

CHAIR'S REPORT

- U-Plan report: The Chancellor complimented OSA on their handling of the “beer on the menu” issue in Reeve Union. He also gave a brief synopsis of the May Board of Regents meeting. The growth agenda was discussed and a request for campuses to submit priority capital project proposals was made. These proposals are due by December 1st.
- Chancellor Wells discussed the Liberal Education Reform Team. Jane Kramer and Diane Kromm were appointed to the team as representatives for the classified staff.
- Karen said that in the meeting with the Chancellor, he spoke about having CSDAD at the new Recreation and Wellness Center

COMMITTEE REPORTS

- Awards & Recognition – Barb Kargus
 - The council agrees that Barb Kargus will report on this committee.
 - Mandy Isacson from Biology was June STAR award winner.
 - The Committee will review the portfolios from the nominees for the Outstanding Performance Award. Deadline for submission of that paperwork is June 15, 2007. The Committee’s recommendations and supporting documentation will be forwarded in early July to Chancellor Wells who will select the recipient of the Award



Classified Staff Advisory Council Meeting Minutes

- Bylaws Committee – Patty Stenz
 - Tom Grogan is going to come back so the revision of the bylaws can continue. Work had to temporarily stop on these so that CSAC elections could be held, but now work will begin again very soon.
- Classified Staff Grant Committee – Jane Preder
 - The Council decided that Jane Preder will be the new representative for this committee.
- Committee on Committees – Evelyn Meuret
 - There has been a Resignation from Health and Safety Committee, please give Evelyn names of those individuals who may be interested in serving.
 - The Health and Safety committee has recently been given the responsibility of developing specific plans that will take place in the event of a major health/safety situation. The group usually meets monthly but with the recent addition of duties, they have been meeting more often.
 - Sara Stichert and Michelle Jensen expressed interest.
- CSDAD Planning – Jill Reichenberger
 - The decision to cut back on workshops was a good one, most were full and we did not have to cancel any for lack of interest. Seventy workshops is a lot of work, not only do presenters have to be secured but rooms and equipment must be scheduled, safety concerns need to be addressed, etc.
 - Many comments have been heard concerning The Berrymans. We will not be having them back.
 - Many positive comments heard about the service fair.
 - Rooms for next year's CSDAD have already been booked.
 - Administrators on campus want to support the classified staff by helping with CSDAD, unfortunately, often times they come to help and there isn't enough work for them to do. Next year we need to make sure that everyone who wants to be involved can be.
 - Final meeting of the 2007 CSDAD committee will be on June 20.
 - Full report will be given at the August meeting. With results from the survey.
 - Thanks to everyone for helping make CSDAD 2007 a success!
- Grant Fund Raising Committee – Marlene Zdanovec
 - Financial report will be submitted to CSAC at the August meeting. Accounting from the Spring Fling Raffle needs to be completed. This year's winners include
 - Two Night Stay at Osthoff Resort – Mike Beeth (COEHS)
 - Two Night Stay at Village Green Lodge – Sandy Heavener (Nursing)
 - Lube-Oil-Filter Certificate – Rosalie Slomski (Health Center)
 - RCA MP3 Player – Beth Mueller (Registration)
 - Oshkosh Waterfest Season Passes – Tom Pedersen (Residence Life), Sandy Muinde (Financial Services)
 - August 13th Timber Rattler Tickets – Dawn Pope (Nursing), Jeanette Dediemar (University Relations)
 - \$500.00 Cash – Mary Hale (Telecommunications)
 - \$250.00 Cash – Bobbi Reepsdorf (Retired)
 - \$100.00 Cash – Paulette Feld (Polk Library)
 - \$50.00 Cash – Henry Kriha (off-campus)
 - \$50.00 Cash – Dawn Pope (Nursing)



Classified Staff Advisory Council Meeting Minutes



- Liaison- Senate of Academic Staff – Susan Finkel
 - None to report
- Marketing – Sara Stichert
 - The CSDAD newsletter is finished and will be printed soon. 100 copies are being printed for distribution with an additional copy e-mailed to all classified staff on campus.

OLD CSAC BUSINESS

- Beth Heuer would like to see Human Resources involved in the revival of the Leadership Series. She will be meeting with members of the committee to develop further plans. One area we need to look at is the idea of change, how the campus is changing and how those changes will affect all of us.

NEW BUSINESS

- Dragon Boat: Jim Strey will be in charge of organizing a team for this years Dragon Boat races.
- A comment was made that it would have been nice to see more information regarding the dragon boat at CSDAD.
- Beth Heuer would like to start up the New Employee Orientation, she will be coming to the October meeting to discuss the topic.
- Arthur Rathjen would like to come and speak with the Council about the new buildings.
- The official 2007-2008 CSAC picture will be taken at the September meeting.

“ROUND ROBIN” (other University business of interest to CSAC)

- None to report

NEXT CSAC MEETING: Next CSAC meeting will be Wednesday, August 8th in D212

Meeting adjourned at 2:12 P.M.