

Social Science Division
College of Letters and Science
Minutes of Meeting on September 20, 2007

N/E 107 at 1:30

Members:

Franca Barricelli	COLS Assistant Dean		
Kazimierz Zaniewski	Geography/Urban Planning	HS330 7112	
Kimberly Rivers	History	CF305 2451	
Kenneth Grieb	International Studies	P58	1291
Jeff Arquette	Military Science	K145	3400
James Simmons	Political Science	CF425 3456	
James Koch	Psychology	CF20	2303
Susan Reed	Public Affairs	CF406 7094	
Jeffrey Behm	Religious Studies/Anthropology	H303	1365
Quintin Sullivan	Social Work	S209	7180
Gerard Grzyb	Sociology	SW	2030
Elizabeth Cannon	Women's Studies	R303	0299

Present:

Franca Barricelli, Kazimierz Zaniewski, Kimberly Rivers, Jeff Arquette, James Simmons, James Koch, Susan Reed, Pete Brown, Fredi Staerkel (Social Work), Gerard Grzyb, Elizabeth Cannon and Robert Wagner (Military Science)

1. The selection of a secretary for the committee was discussed. This responsibility was be rotated among committee members. Reed volunteered to prepare minutes for this meeting.
2. The meeting was called to order by Franca Barricelli 1:36. She called for nominations for chair. Zaniewski nominated Grzyb and Simmons seconded the nomination. Grzyb was unanimously voted in as Chair.
3. The minutes of May 10, 2007 were read and unanimously approved.
4. Arquette and Wagner presented a proposal to change the title of Military Science 305 to *U.S Army Campaign History 1840 to Present*. The proposed title better reflects the contents of the course, which is standard in Military Science curricula. Simmons proposed and Cannon seconded a motion to approve the change. The motion was unanimously approved.
5. Rivers proposed a change in course numbers as follows: History 311, *Special Topics in American History*; History 312, *Special Topics in European History*; History 313, *Special Topics in Non-Western History*. The content of these courses does not warrant a 400 number. Zaniewski proposed and Brown seconded a motion to approve these changes. The motion was unanimously approved.
6. Rivers proposed as General Education courses for the Nonwestern requirement the following: History 346: *Women and Gender Relations in Latin American History*; History 347: *Mexico from Pre-Hispanic Times to the 20th Century*; History 359: *Africa: 1800 –Present*; History 360: *South Africa: 1652-Present*; History 383: *Traditional Middle East*; History 384: *Modern Middle East*. After discussion of the requirement to tie General Education courses to University goals, Simmons proposed and Zaniewski seconded a motion to approve these changes. The motion passed unanimously.

7. Reed requested approval of a new course, Criminal Justice 330: *Women and Crime*. Rivers proposed and Cannon seconded a motion to approve the course. With Koch abstaining, the motion passed unanimously.
8. Cannon requested approval of a new course, Women's Studies 474 *Honor's Thesis* for Honors students only. The course credit will range from one to six credits. Brown proposed and Rivers seconded a motion to approve these changes. The motion passed unanimously.
9. Zaniwski requested approved a revision of emphases in the Geography major: Global Insights; Geographic Information Science; and Environmental Analysis and Management. The change adds existing courses to the list of courses for specific emphases and is intended to clarify choice of an emphasis for students. Simmons proposed and Brown seconded a motion to approve these changes. The motion passed unanimously.
10. Koch requested approval for changes in content in the following courses: Psychology 101, *General Psychology*; Psychology 104, *Honors General Psychology*, Psychology 110, *General Psychology for Psychology Majors*. The course for majors will now include a research assignment. Rivers proposed and Brown seconded a motion to approve these changes. The motion passed unanimously.
11. Barricelli informed members that Travel Reimbursement forms should include the account number from which the department is drawing funds.
12. Departments should forward requests for funding for students' presentation.
13. Dean Koker encourages departments to invite him to a departmental meeting.
14. Barricelli discussed the following:
 - Copies of forms 'A' and 'C' for curriculum changes should be sent to Barricelli and Barb Christenson.
 - The Academic Computing Users Group (ACUG) needs members from our division. The group meets each Thursday at 8:00 AM. We are requested to nominate one to two persons for the committee.
 - Should this committee continue to meet at 1:30? Members prefer the current scheduling of meetings.
15. Grzyb discussed the difficulties in obtaining data from Institutional Research, in this case information relevant to the problem of grade inflation. For example, is data on grade distribution by faculty member available? Currently, the information is reported for programs only. How might we obtain a list of all data collected by IR.?
16. The meeting was adjourned by mutual consent at 2:40.

Recorder: Susan O. Reed