

Math/Science Division, College of Letters and Science
Minutes of meeting #3, 2007-2008
Tuesday 6 November 2007, 1:50pm HS 149

Members:

Beatrice Holton	Biology & Microbiology	HS41	7087
Colleen McDermott	Biology & Microbiology	HS154	7090
Charles Gibson	Chemistry	HS432	1400
Gueorgui Gueorguiev	Computer Science	HS229	2068
David Barnhill	Environmental Studies	S313	0644
Kazimierz Zaniewski	Geography & Urban Planning	HS330	7112
William Mode	Geology	H214	7004
Daniel Schmidt	Kinesiology & Health	K125	2321
K.L.D. Gunawardena	Mathematics	S115	7410
John Strous	Medical Technology	HS127	1487
Michael Briley	Physics & Astronomy	HS337	7104
James Koch	Psychology	CF22	2308

Present: Barnhill; Briley; CrossGunawardena; Holton; McDermott; Mode; Schmidt; Strous; W. Wacholtz (for Gibson); Zaniewski

Guest: Michael Lizzottee.

1. Approval of minutes of Meeting Number 2 (October 9, 2007).

Approved by Consensus.

2. Consideration / approval of revised emphases in Geography (tabled from previous meeting):

Global Insights

Geographic Information Science

Environmental Analysis and Management

Secondary Education Geography

Geography Minor

Geography Minor (Elementary Education).

Approved as group pending presentation of a corrected version (Mode/Barnhill). Unanimous.

3. Consideration / approval of revised courses in Physics/Astronomy:

PHYSICAL SCIENCE 501: Waves and Fields for Teachers

PHYSICAL SCIENCE 505: Optics for Teachers

PHYSICAL SCIENCE 510: Classical Mechanics for Teachers

Approved as group pending presentation of a corrected version (Mode/Holton). Unanimous.

4. Discussion of Campus Sustainability Plan.

Michael Lizzottee/David Barnhill – A draft of the Campus Sustainability plan is out and comments are being accepted until January. They are specifically looking for opinions/suggestions for timelines. This is something to mention at upcoming department meetings as well.

5. Fund to cover maintenance and service contracts for scientific instruments.

A plan to include the maintenance/service costs of major research equipment in external proposals was discussed. This is still in the formative stages, but should be part of budgets soon.

Cross requested grant proposals be sent to the college two weeks before the submission deadline.

6. Instructional Load Reports should provide details regarding buy-outs.

A reminder that “buy outs” should be itemized on load reports.

7. Travel expense reimbursement requests for service activities.

The College will over mileage for reasonable service activities (no per diem, no meals). This does not reduce \$1,200 already available for scholarly activities. Note: This only applied to service activities within Wisconsin.

8. Invitations to Dean to visit departments.

Please invite the Dean to visit your Department.

9. Announcements from the Associate Dean.

The 13 November L&S Council meeting will include a discussion of a special meeting to take place 20 November dealing with the growth agenda. Of particular interest is how we as a college will proceed in its implementation. Please be thinking along these lines and potential requests you might make.

If you know you won't be participating in the growth agenda, you don't need to come to the 20 Nov. meeting.

10. Announcements from the Chairs and guests.

McDermott/Holton – notes that HR was not handling interviews for their classified staff position. Concerns were expressed that HR is being progressively less helpful with the hiring process.

11. Adjournment.

Adjourned at 2:48PM.

COPIES: John Koker, COLS Dean
Jaime Hunt, University Relations
COLS Assistant Deans