

Math/Science Division, College of Letters and Science
Minutes of meeting #2, 2007-2008
Tuesday 9 October 2007, 1:50pm HS 149

Members:

Beatrice Holton	Biology & Microbiology	HS41	7087
Colleen McDermott	Biology & Microbiology	HS154	7090
Charles Gibson	Chemistry	HS432	1400
Gueorgui Gueorguiev	Computer Science	HS229	2068
David Barnhill	Environmental Studies	S313	0644
Kazimierz Zaniewski	Geography & Urban Planning	HS330	7112
William Mode	Geology	H214	7004
Daniel Schmidt	Kinesiology & Health	K125	2321
K.L.D. Gunawardena	Mathematics	S115	7410
John Strous	Medical Technology	HS127	1487
Michael Briley	Physics & Astronomy	HS337	7104
James Koch	Psychology	CF22	2308

Present: Barnhill; Briley; Cross; Gibson; Gunawardena; Holton; Koch; McDermott; Mode; Schmidt; Strous; Zaniewski

Guest: None.

1. Approval of minutes of Meeting Number 1 (September 11, 2007).
Approved by consent.
2. Consideration / approval of revised emphases in Geography:
Global Insights
Geographic Information Science
Environmental Analysis and Management
Secondary Education Geography
Geography Minor
Geography Minor (Elementary Education)
Attachments need to be added to the Form Cs and small fixes to the listings for 363 and 102.
Item Tabled.
3. Consideration / approval of new course in Biology and Microbiology:
BIOLOGY 355/555: Field Parasitology
Remove 3's from variable credits line and remove the check in the field experience box.
Approved (Gibson/Koch) Unanimously
4. Consideration / approval of revised emphasis in Biology/Microbiology.
Ecology and Organismal Biology Major
Approved (Mode/Barnhill) Unanimously
5. Consideration / approval of revised courses in Psychology:
PSYCH 101: General Psychology
PSYCH 104: General Psychology
PSYCH 110: General Psychology for Psychology Majors
Approved (Briley/Schmidt) Unanimously

6. Consideration / approval of revised graduate program in Psychology.
Approved (Gibson/Holton) Unanimously
7. Consideration / approval of revised Interdisciplinary Studies course:
INTRDSCP 272: The Culture Connection II
Approved (Gibson/Mode) Unanimously
8. Issues regarding Facilities Management in Halsey Science Center.
Slow responses/communications from Facilities were discussed. Are there concerns from other chairs?
One problem seems to be communications where one department/chair is told and it seems to be assumed all others therefore know. Perhaps a list of all Halsey chairs should be used for notification of building issues. Also the chemistry hoods seem to be shutting down/efficiency reduced during the weekend. The problem is being looking into.
9. Scheduling conflicts, example physics and calculus.
Common course scheduling was discussed and the problems with MWF classes that also meet on a Tuesday or Thursday. Math has modified their schedule for the calc. courses such that they minimally conflict with Physics 109/110.
10. Concerns about science courses within Fire and Emergency Management Program.
Concerns were discussed about the lab component of the Fire and Emergency Management Program – won't be offered as science requirement because students don't want to come here for science/lab classes.
11. Distribution of Grades reports.
Cross left them back at the office. Later distribution promised.
12. Goldwater Scholarship Information.
Information will be sent electronically. If you have students you think might be eligible, notify John Cross and info will be sent.
13. Travel expense reimbursement requests should not include membership fees.
Just a reminder of this policy. Even if it costs more to go as a non-member, membership fees cannot be included.
14. Prior arrangements needed for recruitment travel, preferences for chair of department or chair of personnel committee.
Chairs were reminded of this policy.
15. Release time requests for Faculty Development and external grant proposals should be accompanied by memo from chair explaining the courses being bought out and how coverage is planned.
To avoid the case of people who cannot be replaced getting buyouts. New policy – required for all proposals (internal and external) with release time. The memo will not go past Dean's office.
16. Invitations to Dean to visit departments.
It was noted that the Dean has received very few invitations to date.
17. Announcements from the Associate Dean.
None.

18. Announcements from the Chairs and guests.

None.

19. Adjournment.

At 2:55PM.

COPIES: John Koker, COLS Dean
Jaime Hunt, University Relations
COLS Assistant Deans