

Math/Science Division, College of Letters and Science
Minutes of meeting #8, 2007-2008
Tuesday 4 March 2008, 1:50pm HS 149

Members:

Beatrice Holton	Biology & Microbiology	HS41	7087
Colleen McDermott	Biology & Microbiology	HS154	7090
Linfeng Xie	Chemistry	HS432	1400
William Wacholtz	Chemistry	HS342	1400
Tom Naps	Computer Science	HS229	2068
David Barnhill	Environmental Studies	S313	0644
Kazimierz Zaniewski	Geography & Urban Planning	HS330	7112
William Mode	Geology	H214	7004
Daniel Schmidt	Kinesiology & Health	K125	2321
K.L.D. Gunawardena	Mathematics	S115	7410
John Strous	Medical Technology	HS127	1487
Michael Briley	Physics & Astronomy	HS337	7104
James Koch	Psychology	CF20	2303

Present: Barnhill, Briley, Cross, Gunawardena, Holton, Koch, McDermott, Mode, Naps, Schmidt, Strous, Wacholtz, Xie, Becker (for Zaniewski)

Guest: Michael Beeth (COEHS)

1. Approval of minutes of Meeting Number 7 (February 12, 2008).
Unanimous, with correction to item 4.

2. Consideration / approval of new lab-science general education course within Geography:
 GEOG 342: Meteorology.
This is to approve the class as a gen. ed. science course so it can be counted as a sequence in the gen. ed. requirements.
 Mode/Barnhill – **Unanimous**.

3. Consideration / approval of new courses within Biology/Microbiology:
 BIOLOGY 303: Introduction to Epidemiology
 BIOLOGY 338: Environmental Toxicology
 BIOLOGY 445: Topics in Environmental Health
The plan is to get a start on the environmental health major by approving courses which will eventually be a part of it (and can also be used in other parts of the Biology/Microbiology curriculum).
 Naps/Koch – **Unanimous**.

4. Need to review Science and Mathematics Content Standards Alignments with COLS courses. See attachment (Michael Beeth)
The Content Alignment table is used so that COEHS students are being exposed to the very standards that they will need to apply in the classroom. The table relates what standards are part of what class and how are they assessed.
Chairs – please verify with your faculty that table is correct by 1 April. Feel free to modify/expand on your offerings. Please hand write changes/additions on paper copy.

5. Many syllabi not received in COLS Office.
The submission of syllabi to the COLS Office is not an option. Please be sure you have sent yours in.
6. Distribution of Grade reports.
DoGs were distributed. Certain "trends" were discussed.
7. Permanent Property requests due March 6, ranking by Division March 11.
Budget situation is "not rosy." Assume this will be your last chance for the next couple of years. Think about what you "have to have" and be sure everything you are presently using is fully functional. Expect a budget similar to last years, and be ready to rank about \$100K of requests.
8. Chancellor's message regarding travel, limitations in effect.
Professional travel is being handled as previously, i.e., participants are supported. However, travel to meetings in which the person is not presenting is not approved – even if only department funds are used (it is still State money) Foundation accounts (for those who have them) can likely still be used. Also watch the taxes on in-state travel – taxes on hotel rooms (etc.) will not be reimbursed.
9. Urge student participation in UW Oshkosh 2007-08 Graduate Survey.
Should be out soon. Encourage students to participate.
10. Announcements from the Associate Dean.
*Blanket Ad – please list vacancies that you think you will have. Growth Agenda (only) items should not be listed.
Reminder – Permanent Property meeting is next week.*
11. Announcements from the Chairs and guests.
*Question about when hires for adjuncts can be done. Associate Dean Cross will talk to Dean Koker, but it should be soon. Think about getting them done before the end of the semester to avoid delays due to background checks (for people 12 months since expiry of last contract). Also don't wait so long that potential hires have been scooped by area universities.

Changes to Kinesiology & Health department will take place in the fall. Expect lots of forms to account for necessary changes in the program.*
12. Adjournment. 2:41 PM.

COPIES:

John Koker, COLS Dean
Jaime Hunt, University Relations
COLS Assistant Deans