

Social Science Division
College of Letters and Science
Minutes of Meeting #2 (October 19, 2006)
Clow faculty 21; 1:30PM

Members:	John Cross	COLS Associate Dean	NE101	1442
	Kazimierz Zaniewski	Geography & Urban Planning	HS330	7112
	Stephen Kercher	History	CF303	7158
	Kenneth Grieb	International Studies	P58	1291
	Jeff Arquette	Military Science	K145	3405
	James Simmons	Political Science	CF425	3456
	James Koch	Psychology	CF20	2303
	Susan Reed	Public Affairs	CF406	7094
	Jeffrey Behm	Religious Studies/Anthropology	H303	1365
	Quintin Sullivan	Social Work	CF329	1419
	Gerard Grzyb	Sociology	SW317	2030
	Helen Bannan	Women's Studies	AC314	0892

Present: Cross, Bannan, Kercher, Koch, Reed, Simmons, Sullivan, Zaniewski.
Guest: Sarah Eliassen (COLS Advancement Officer)

1. Meeting was called to order by Cross at 1:37PM.
2. Minutes of the meeting #1 (September 14, 2006) were approved by consensus.
3. A new course proposal for Interdisciplinary Studies, INTRDSCP 354 Special Topics: Social Science, was discussed. The proposed, variable content, course would satisfy a social science general education requirement upon approval of the course content/syllabus by the SS Division. Some chairs questioned the proposed course approval and instructor selection process. Motion to table the course approval was unanimously passed (Kercher/Reed).
4. Sarah Eliassen, a COLS Advancement Officer, presented some statistics on and strategies for fundraising. One option is to develop a solicitation and relationship-building strategy with 100 COLS Major Gift Prospects. Another one, aimed at over 5,200 non-major gift prospects, will be developed by the Director of Annual Giving. The third strategy, for soliciting non-donors, could be done via department-specific direct mail appeals. She asked departments to submit draft solicitation letters for their top two funds (needs) and provide her with recent three greatest achievements, milestones, and/or strengths.
5. A proposal to discontinue Cooperative Masters Degree Program in Public Service Administration with UW-Whitewater was considered. Nullification of the 1981 agreement is proposed for three reasons: (a) the parties who signed and implemented the agreement are no longer active in either institution; (b) the MPA program at UWO has changed significantly in the past quarter century; and (c) there are no MPA students currently taking coursework under this agreement. Motion to discontinue the program was unanimously approved (Kercher/Bannan).
6. A new course proposal in Political Science, POLI SCI 301: European Union Politics was considered and unanimously approved (Kercher/Reed).
7. A course revision (adding a Math prerequisite) proposal in Geography, GEOG 121 Physical Geography: Weather and Climate, was considered and unanimously approved (Simmons/Bannan).

8. A course revision (number of credits, course title and description) proposal in Psychology, PSYCH 371: Research Methods I, was considered and unanimously approved (Simmons/Kercher).
9. A new cross-listed course proposal in Women's Studies and Anthropology, ANTHRO/WOM STDS 314: Native American Women, was considered and unanimously approved (Simmons/Reed).
10. Cross reminded chairs to participate in the Preview Days scheduled for October 26-27 and November 10, 2006.
11. Cross provided some general information about UW System proposals for criminal background checks as part of the faculty/academic staff hiring process.
12. Meeting adjourned by mutual consent at 2:45 PM.