

Social Science Division
College of Letters and Science
Minutes of Meeting #5 (February 1, 2007)
N/E 107 at 1:30PM

Members:	John Cross	COLS Associate Dean	NE101	1442
	Kazimierz Zaniewski	Geography & Urban Planning	HS330	7112
	Franca Barricelli	History	CF323	7159
	Kenneth Grieb	International Studies	P58	1291
	Jeff Arquette	Military Science	K145	3400
	James Simmons	Political Science	CF425	3456
	James Koch	Psychology	CF20	2303
	Susan Reed	Public Affairs	CF406	7094
	Jeffrey Behm	Religious Studies/Anthropology	H303	1365
	Quintin Sullivan	Social Work	CF329	1419
	Gerard Grzyb	Sociology	SW317	2030
	Helen Bannan	Women's Studies	AC314	0892

Present: Cross, Bannan, Barricelli, Behm, Koch, Reed, Simmons, Sullivan, Zaniewski

1. Meeting was called to order by Cross at 1:33PM.
2. In the absence of Grzyb, Cross was voted in as acting Chair unanimously.
3. Minutes of the meeting #4 (October 14, 2006) were approved unanimously (Simmons/Behm).
4. Bannan presented a request for entitlement to plan a new major in Women's Studies for discussion and approval. The request outlines the need for a Women's Studies major at UW Oshkosh, the learning outcomes, and overview of its curriculum, including the relation to institutional mission, relation to other programs in the UW System and region, and need for resources. The request was unanimously approved (Sullivan/Simmons).
5. A course revision proposal for SOC WORK 407 Field I: Foundation Social Work Field Practicum and SOC WORK 710 Field II: Foundation Social Work Field Practicum (changing course component from Lecture and Field Experience to Field Experience only—to correct an error in PeopleSoft) was unanimously approved (Reed/Behm).
6. Simmons presented a proposal to revise the Political Science minor curriculum. The proposal calls for removing the requirement for students to take a course from four of the five subgroups and requiring them to take POL SCI 101 or 115, POL SCI 105 and the remaining 18 credits from any other subgroups. This is also done to correct an error in PeopleSoft. The proposal was unanimously approved (Behm/Sullivan).
7. Cross asked chairs to encourage their students to apply for travel funds for conference presentations. The student can request up to \$250 if the department provides matching funds. Up to date, less than 50 percent of the funds have been requested. These funds can cover travel, lodging and registration costs. The departments may cover the cost of materials required for preparing a presentation.
8. Cross encouraged chairs to publicize the Summer 2007 course offerings among their students. The College will offer more courses this summer than in the past. A new course repeat policy will be in effect this summer, and it may impact future class enrollments. A mechanism for course repeat policy appeals is being developed.

9. Cross informed that the Dean's Office will make a decision on permanent property funds by the first week of March. He also reminded chairs to submit the 2007-2008 Salary Administration worksheets to the Dean's Office by February 14.
10. A course revision proposal for SOC 474: Honors Thesis (make it repeatable, and a maximum of 6 credits total can be earned for all enrollments combined) was unanimously approved (Simmons/Sullivan).
11. In the absence of Grzyb, a course revision proposal for SOC 407: Special Topics in Sociology was tabled (Simmons/Reed). Chairs expressed some reservations about the number of credits (1-8) and having no limit on how many times this course can be repeated.
12. Meeting adjourned by mutual consent at 2:08 PM.

Recording Secretary: Kazimierz Zaniewski