

Math/Science Division, College of Letters and Science
Minutes of meeting #10
Tuesday May 8th, 2007 1:50 PM HS 149

To:

Beatrice Holton: Biology & Microbiology
Colleen McDermott: Biology & Microbiology
Charles Gibson: Chemistry
Tom Naps: Computer Science
David Barnhill: Environmental Studies
Kazimierz Zaniewski: Geography & Urban Planning
William Mode: Geology
Hosien Moghadam: Mathematics
John Strous: Medical Technology
Daniel Schmidt: Kinesiology and Health.
Michael Briley: Physics & Astronomy
James Koch: Psychology

In attendance: Barnhill, Briley, Cross, Gibson, Holton, Koch, Mode, Moghadam, Schmidt, Strous, Zaniewski
Excused: McDermott, Naps

Meeting was called to order at 1:50 PM

1. Approval of revised minutes of Meeting Number 9 (April 3rd, 2007). (BH, BM) *Passed with a unanimous vote.*
2. Approval of revised course in Geography: GEOG 385: Quantitative Methods in Geography & Environmental Science. Motion to approve (CG, BM) *Passed with a unanimous vote.*
3. Approval of revised major in Psychology. Motion to approve (BM, MB) *Passed with a unanimous vote.*
4. Approval of revised minor in Psychology: Neurosciences minor. Motion to approve (CG, BM) *Passed with a unanimous vote.*
5. Discussion of scheduling within the Halsey Science lecture halls. Cross stated that it is still too early to tell if the scheduling arrangement with Room Scheduling is working as intended. Also, departments should attempt to keep course times the same for sections that filled primarily by students in another major. Finally, discussions about these times should be chair-to-chair, or, if appropriate, topics for department meetings.
6. Discussion of recent survey of room needs. Cross stated that departments should respond to Chris Miles' request for types and sizes of classrooms needed for the new academic building. Factors to take into account include realistic caps on courses and growth of section size vs. increased numbers of sections.
7. Issues and concerns within the Math/Science Division.
 - a. Concerns were raised about the availability and operation of chemistry hoods and the difficulty in productive communication to ensure continual hood access. It was noted that individuals pursuing any situation in need of resolution should keep specific documentation of the all relevant events and communications.
 - b. there are ongoing concerns about scheduling in facilities (classrooms, etc.) around campus
 - c. there is a need to increase attendance at "engagement" activities (such as the Dean's Symposium).Suggestions are welcome.
8. Announcements from the Associate Dean.
 - a. full-time faculty should maintain an appropriate number of office hours, spread out over the work week so students have less difficulty contacting and meeting with faculty.
 - b. there will be an all-university faculty meeting during spring interim regarding the new building. All faculty are encouraged to attend.

9. Announcements from the Chairs and guests. None.

10. Motion to adjourn (CG, BM). *Passed with a unanimous vote.* 2:50 PM.

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Frank Church, News Bureau
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