

Math/Science Division, College of Letters and Science
Minutes of meeting #6
Tuesday January 30, 2007 1:50 PM HS 149

To:

Beatrice Holton: Biology & Microbiology
Colleen McDermott: Biology & Microbiology
Charles Gibson: Chemistry
Tom Naps: Computer Science
David Barnhill: Environmental Studies
Kazimierz Zaniewski: Geography & Urban Planning
William Mode: Geology
Hosien Moghadam: Mathematics
John Strous: Medical Technology
Daniel Schmidt: Kinesiology and Health.
Michael Briley: Physics & Astronomy
James Koch: Psychology

In attendance: Barnhill, Cross, Gibson, Holton, Koch, McDermott, Mode, Moghadam, Naps, Schmidt, Strous, Zaniewski

Excused: Briley

Guests: Lisa Danielson, Leigh-Ann Mrotek, Beth Mueller, Hal Strough, John Zupanc

Agenda

1. Approval of minutes of Meeting Number 5 (January 4, 2007). A. *Motion to amend the minutes to delete item #3 which listed the revision of course in Environmental Studies: ENV STDS 390: Special Topics as being withdrawn (CG, DB); passed with a unanimous vote.* B. *Motion to revise the minutes to reflect that item #3, revision of course in Environmental Studies: ENV STDS 390: Special Topics passed with a unanimous vote (TN, BH); revision passed with a unanimous vote.*
2. Revision of courses in Kinesiology and Health: KINESIOL 105: Active Lifestyle (CG, CM) *passed with a unanimous vote.*
3. Revision of procedures to remove math deficiency. *This action requires students to pass Math 103 to remove any math deficiency that they had at the time they enrolled in the University (CG, BM); passed with a unanimous vote.*
4. Halsey Science lecture hall assignments (Lisa Danielson and Beth Mueller). *Discussion about how best to assign classes with many courses competing for the same space and times. Motion to allow increased leeway for room scheduler in the initial designation of lecture hall assignments for one year. Emphasis placed on the benefits of active communication between departments and the room scheduler. Motion approved by 10-1 vote.*
5. Student travel funds. *Requests for funding should be made as soon as possible.*
6. Announcements from the Associate Dean.
 - a. *The new building committee meetings are starting. Classes holding 60-100 students will be a primary focus.*
 - b. *an announcement about the possibility of a round of permanent property will be made in the near future*
 - c. *merit memos are due on February 14, 2007.*
7. Announcements from the Chairs and guests. *None.*
8. Adjournment. *The meeting was adjourned at 3:08 PM*