

Math/Science Division, College of Letters and Science
Minutes of meeting #3
Tuesday October 31, 2006 1:50pm HS 149

To:

Beatrice Holton: Biology & Microbiology
Colleen McDermott: Biology & Microbiology
Charles Gibson: Chemistry
Tom Naps: Computer Science
David Barnhill: Environmental Studies
Kazimierz Zaniewski: Geography & Urban Planning
William Mode: Geology
Hosien Moghadam: Mathematics
John Strous: Medical Technology
Daniel Schmidt: Kinesiology and Health.
Michael Briley : Physics & Astronomy
James Koch: Psychology

In attendance: Barnhill, Briley, Cross, Gibson, Holton, Koch, McDermott, George Hudak (for Mode), Moghadam, Naps, Schmidt, Strous, Zaniewski

AGENDA

1. Approval of minutes of October 17, 2006 meeting (#2). *passed with a unanimous vote.*
2. Revisions to GEOLOGY 140: Introduction to Geologic Methods, GEOLOGY 326: Geophysics and Geotectonics, GEOLOGY 331: Structural Geology and Tectonics, GEOLOGY 365: Physical Hydrogeology (MB, KZ 2nd); *passed with a unanimous vote.*
3. Revision of emphasis in Geology: Liberal Arts Geology Emphasis (DB, BH 2nd); *passed with a unanimous vote.*
4. New course in Interdisciplinary Studies: INTRDSCP 353: Special Topics: Math/Science (CM, BH 2nd); *passed with a unanimous vote.*
5. Revisions in courses in Kinesiology and Health: INESIOL 370: Principles of Strength Training and Conditioning; KINESIOL 400: Strength and Conditioning Practicum II (BH, KZ 2nd); *passed with a unanimous vote.*
6. Revision of minor in Kinesiology: Strength and Conditioning Minor (TN, JK 2nd); *passed with a unanimous vote.*
7. New course in Biology/Microbiology: BIOLOGY 112: Healthcare Orientation (DB, KZ 2nd); *passed with a unanimous vote.*
8. Revisions in courses in Biology/Microbiology: BIOLOGY 230: Biology of Animals; BIOLOGY 231: Biology of Plants and Microbes; BIOLOGY 300: Biology Intern; BIOLOGY 301: Microbiology Intern; BIOLOGY 323: Introduction to Molecular and Cell Biology; (JK, JS 2nd); *revisions to 230, 231 and 323 passed with a unanimous vote. 300 and 301 were not considered by the committee.*

9. New emphases within Biology/Microbiology: Healthcare-Business emphasis within Biology Major; Healthcare-Science emphasis within Biology Major; **(see below)*
10. Revision of major in Biology and Microbiology; **(see below)*
11. New emphases within Chemistry: Healthcare-Business emphasis within Chemistry Major; Healthcare-Science emphasis within Chemistry Major; **(see below)*
12. New emphases within Kinesiology and Health: Healthcare-Science emphasis within Physical Education Major; **(see below)*
13. New emphases within Psychology: Healthcare-Business emphasis within Psychology Major; Healthcare-Science emphasis within Psychology Major; **(see below)*
14. Revision of major in Psychology; **(see below)*

**Items 9-14 were considered as a group (BH, MB 2nd) and all revisions and new emphases were passed with a unanimous vote.*

15. Recruitment and criminal background checks. (Cross) *These checks will be a fixture in all future recruitment efforts. The date of implementation of the criminal background checks and whether or not the announcement of these checks is included in position postings have yet to be determined. The checks will be done by a yet-to-be decided independent company. Who is responsible for paying the costs is not yet determined. Information obtained in checks will be sent to HR. Who makes the decision about relevance of information obtained in checks is yet to be determined.*

16. Sick leave card reporting, supervisor's signatures. (Cross) *HR is being audited for sick leave records and had stated that all individuals with missing leave reports will have no paperwork processed for them until all records are completed and signed by the appropriate supervisors. HR will send monthly reminders to departments about missing leave statements.*

16. Goldwater Scholarship. (Cross) *Applications are still being sought. Efforts to identify eligible applicants are ongoing in departments.*

17. Announcements from the Associate Dean. (Cross) *No specific announcements.*

18. Announcements from the Chairs and guests. *Koch asked for information from other chairs about HR sending a representative to renewal meetings at the department level.*

19. Adjournment. *The meeting was adjourned at 2:52 PM*