

Humanities Division
Minutes of Meeting
Oct. 19, 2006

Present: Behm, Burr, Fukuta, Neal, Rindo, and Tsao
Preside: A. Robson, Associate Dean of COLS
Guest: Sara Eliassen (Absent)

Minutes of Sept. 21, 2006

Minutes approved with amendments; Behm moved; Neal seconded; 6-0

Course/program actions/proposals

- a. Approval of changes in prerequisites in Women's Studies 347, Comm 329, 347, 425, and 426; Rindo moved; Behm seconded; 6-0
- b. Approval of new course (INTRDSCP: Special topics for humanities); Neal moved to approve the proposal with amendment; Behm seconded; 6-0
- c. Approval of prerequisites in Philosophy 205, 311, 316, 327, 330, and 422; Behm moved; Rindo seconded; 6-0

Department searches

Beginning in January 2007, all searches in the UW-System must check the criminal background of candidates. The issue of possible delays for hiring due to time spent for background check was discussed.

Religious Studies: Received more than twenty job applications. Closing date is scheduled to be the end of the year. Interviews will be scheduled in spring 2007.

Journalism: Two searches are being conducted. Nov. 6 is the starting date to review applications.

Searches in Departments of Communication and English are in progress.

Grants (guest Sara Eliassen)

COLS Development Officer, Eliassen, was absent and plans to attend the Nov. meeting.

Others:

- a. Rindo reported that the APGES committee rejected the proposal for English 103, a library research trial course (1 credit). The course has a grant of \$20,000 to be taught by a librarian. The APGES committee ruled that the course should be taught by an English faculty member because it is listed as an English course. Rindo asked for guidance. Behm moved to support the proposal which be submitted to the Academic Policy committee for recommendation; Neal seconded; 6-0.
- b. Robson announced that the jazz ensemble concert will be held on Oct. 20.

- c. Robson explained the only information counted in curriculum modification plans are peer reviewed publications and/or exhibitions. Other information is irrelevant to the review for curriculum modification plans.
- d. Robson explained that faculty need to provide evidence of conference paper presentations when submitting travel request forms for reimbursement. Faculty must be a major role in a conference panel if the person is listed as a moderator/chair of the session to apply for the travel reimbursement. Department account number should be listed on the travel request form.
- e. Neal announced the college-wide faculty meeting to be held at 4:30-5:30 p.m. on Oct. 19, Thursday.

Meeting adjourned at 2:45 p.m.

Cordially submitted by James Tsao