

Human Services Leadership

Collaborative Degree Program

INITIAL FIELD EXPERIENCE (30 Hours) AGENCY EVALUATION

This initial Field Experience in Human Services Leadership is required for the course, Introduction to Human Services. The intern is a junior level college student just beginning their major coursework. A 30-hour volunteer experience in a Human Services setting, this encounter is designed to acquaint students with a Human Service agency, and is often their first such experience. **Please discuss your evaluation with the student.**

Student _____

Year _____ Semester: Fall _____ Spring _____

Agency Name _____

Agency Supervisor _____

Introduction to Human Services (HS 203) Instructor _____

General Information:

1. **The student has completed a minimum of 30 hours with the agency**

YES _____ NO _____ Number of hours completed _____

2. **Based on this initial field experience, I endorse the student's continuation in the Human Services Leadership program**

YES _____ NO _____ Briefly Explain: _____

3. **This evaluation was discussed with the student on** _____

Date

Agency Supervisor Signature

Date

Please Complete Other Side

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Evaluation

Rate the student in the areas listed below by circling the appropriate level. Achievement Levels are on a 1- 4 scale with 4 being the most accomplished. **Please discuss your evaluation with the student.**

Information Seeking

Level 1	2	3	4
Makes little or no effort to increase knowledge or understanding of the agency, clientele or mission.	Finds only information that is essential for adequate performance or as directed by supervisor.	Seeks information beyond that essential for adequate performance at times without direction.	Exceptional effort to increase understanding of the agency, clientele, and mission. Synthesizes information

Initiating Contact

Level 1	2	3	4
Initiates little or no contact with agency staff, peers, clients.	Initiates contact with others as essential for adequate performance.	Strives to initiate contact with others beyond what is essential for adequate performance.	Strong ability to initiate contact with others in a variety of contexts. Understands the necessity of proficient social skills in the context of Human Services work.

Sensitivity to Others

Level 1	2	3	4
Usually fails to perceive the thoughts and feelings of others.	Sensitivity to others is adequate for performance of tasks as essential for this placement.	Notable ability to perceive the thoughts and feelings of others demonstrating a high level of sensitivity.	Highly skilled in perceiving the thoughts and feelings of others. Understands the role of sensitivity within the Human Services field.

Professionalism (Reliability, Punctuality, Respect, Responsibility, Organization)

Level 1	2	3	4
Limited understanding and demonstration of professional standards.	Demonstrates some knowledge of professional expectations.	Skillful observance of professional behaviors.	Consistently demonstrates an understanding of professional standards and adheres to the same.

Technology/Computer Skills (If demonstrated)

Level 1	2	3	4
Lacks adequate technology/computer skill to meet current workplace needs.	Technology/computer skill is sufficient to meet current workplace needs.	Skillful in current technologies and computer programs.	Exceptional knowledge of current technologies and computer programs. Able to recommend potential solutions to improve agency.

Return this form to the course instructor listed on the reverse side:

University of Wisconsin Oshkosh, College of Education and Human Services, Oshkosh, WI 54901