Application for Admission to Candidacy for a Master's Degree University of Wisconsin Oshkosh

1. Name:
   Street:
   City, State, Zip:

2. Student Information System ID#

3. Degree Sought:

   ☐ MA ☐ MBA ☐ MPA ☐ MS ☒ MSE ☐ MSN

4. Academic Plan: Reading

5. If admitted with deficiencies,explain how they have been met.

6. Transfer credits

   ☐ No ☐ Yes Number of transfer credits: _____
   Institution(s):

7. Graduate Plan of Studies:
   List only courses that apply to the degree. Do not list licensure only, deficiencies, degree prerequisites or MBA/MSIS foundation courses.

Note: Check "R" for required courses

	Term	Subject Area & No.	Title	CR	GR	R	Office	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								

Transfer courses

17								
18								
19								
20								

Office Use Only: Plan/Degree End Date _____

Total Credits 0

8. Culminating experience requirement:

   ☐ Capstone Seminar ☐ Clinical Paper ☐ Comprehensive Exam ☐ Field Project ☒ Reflective Journey ☐ Seminar Paper ☐ Thesis ☐ Other _____

9. Plan Approval:

   _____
   Student Signature *Date*

10. Review Committee (select one):
    ☐ Simmons ☐ Ford ☐ Lambert
    ☐ Manzi ☐ Scanlan

    Second faculty review person will be selected at random by department personnel

General Information About Admission to Candidacy

- Application for Admission to Candidacy should be submitted after the completion of 6 credits and before registration for Reading 720 and/or Reading 721.
- Admission to Candidacy requires that applicants are in full academic standing, have satisfied all deficiencies specified at the time of admission to the program, and candidacy applicant must meet with at least one of their review people to complete pink Reflective Journey Checkpoint form.
- This form should be typewritten or neatly handwritten.

Instructions to Assist With Completing This Form

1. List complete name, street, city, state, and zip. Your copy after approval will be mailed to the address listed.

2-4. Complete the information as requested.

5. List courses taken to meet DEFICIENCIES. Give course number, title, semester, and grade. Do not list any deficiencies in Section 8, GRADUATE PLAN OF STUDIES.

6. If requesting transfer credit evaluation check "yes", indicate total number of credits and institution where received. Detailed transfer course information is requested on Line 17-20.

7. List your formal plan of study, preferable in order of courses taken and future courses to be taken to complete the degree. List term, e.g. Fall '02 (only for those courses completed), subject area, three-digit catalog number, course title, credits (CR) and grade (GR). Mark a checkmark for required courses ("R" column). Add up the number of credits including transfer courses and enter in Total Credits box.

8. The appropriate box for your culminating experience requirement has been checked.

9. Sign and date.

10. Select **one** faculty member to serve on the Review Committee for your Reflective Journey experience. The second faculty review person will be selected at random by department personnel.

Submit the completed Candidacy worksheet to the Reading Education Department, UW Oshkosh, 800 Algoma Blvd., Oshkosh, WI 54901

When your Candidacy has been approved by department faculty you will receive the final typed Candidacy form from us to sign, date and return (a total of three copies) to the Reading Education Department, UW Oshkosh, 800 Algoma Blvd., Oshkosh, WI 54901. The Reading Education Department will obtain the committee chair's signature and submit the completed form to the Graduate School. When processing is complete, the Graduate School will sign and send you notice of approval.

SPECIAL NOTES:

- Courses from another UW campus, as part of an established COOPERATIVE degree program should be listed in Section 8. Cooperative courses are not considered transfer courses.
- Changes after approval of candidacy can be made by filing a Program Modification form.
- Completing all requirements for the MSE does not ensure licensure. The Reading Education faculty must positively recommend the candidate for licensure for both the 316 and 17 licensure.

Rev. 9/08