Waiver Request for:
Special Education 370--Practicum Experience in Special Education
OR
Special Education 401/601--Advanced Practicum Experience in Special Education

Please complete this application and attach the required documentation based on the waiver criteria for either 370 OR 401/601 listed below. Please address each of the criteria in your application materials. Submit the application and all supporting evidence to the Ms. Susan Finkel, Practicum Coordinator. The Practicum Committee will review your request and notify you of their decision.

Name: _____ Student ID: _____

Phone: _____ e-mail address: _____
(daytime)

Mailing Address: _____
(street)

_____
(city, state, zip code)

Circle: **Graduate Student** or **Undergraduate Student**

I am applying for a waiver of:
- O **Special Education 370 (4 credits)**
- O **Special Education 401/601 (2 credits)**

***Note that students are eligible to receive a waiver of only one practicum experience.**

Criteria for Waiver of Special Education 370

- Documented evidence of successful completion of one year's experience as a teacher aide, or one-half year's experiences as a teacher, or 420 hours as a substitute teacher for students with a variety of disabilities (e.g., cognitive disabilities, emotional disabilities, or learning disabilities). This must include the dates and assignments within the past 7 years.

- A minimum of two letters from administrators or supervisors testifying to the dates of past experiences, professional behavior (e.g., empathy, initiative, and punctuality), and appropriate interpersonal relationships.

- An interview with the Practicum Waiver Committee may be required if there is need for further information or clarification regarding the documented evidence provided.

Criteria for Waiver of Special Education 401/601

- Documented evidence of completion of one semester teaching in a school full-time.

- A letter from the school administrator attesting to the dates of your employment and addressing your instructional practices, behavior management, and professionalism.

NOTE: If you are applying for a waiver for the fall, your waiver request and documentation must be filed with the Practicum Committee by May 1st of the preceding semester. Similarly, those applying for a waiver for the spring semester must submit their request and documentation by December 1st of the preceding semester.