Typical Supply Chain Management (SCOM) Intern Responsibilities

The goal of an internship in SCOM is to apply knowledge acquired in the classroom to real-world situations, as well as gain the skills and experience that is necessary to prepare the student for a successful career in SCOM.

UW Oshkosh SCOM Highlights:
The SCOM curriculum at UW Oshkosh incorporates a series of courses designed to make the student business-ready. There are the traditional courses in analytical planning and operations management. In addition, there are cutting edge courses in environmental management, strategy and supply chain management. SCOM students will each complete an internship at a regional firm, and will complete a consulting-type project for select firms where they will address a specific business need. It is the fastest growing major in the college. Advancing, Productivity, Innovation, and Competitive Success (APICS) members participate in a variety of professional, social and community service activities. Students work closely with their "parent chapter" in the Fox Valley, an organization of over 400 professionals. APICS members won their 16th Platinum Award (more than any school in the nation!), and four students have received the Fogarty Award!

Internship Overview:
Internships are professional experiences that students participate in to gain professional skills and experiences. Internships are structured as learning experiences that combine in-class theory with real-world applications. A valid experience for SCOM majors is an internship or co-op that requires skills and knowledge obtained from College of Business SCOM courses. Positions should be similar to an entry-level position that these students would get out of college. Typically, SCOM majors are responsible for working in logistics and production of a product or service. They can work in a wide variety of industries.

Specific responsibilities may include:

- Quality Audits
- Assist with creating process control and training documents that will be entered into a quality management system
- Engage in and support Commodity Team Meetings and Green Belt/LSS projects as needed.
- Implement forecasting and supply planning process improvements
- Improve interfaces between teams.
- Resolve non-conformities of product, documentation of service
- Resolve freight service, claims, invoicing issues and PO credits
- Review order acknowledgements.
- Review price changes and analyze impact.
- Forecast future requirements for suppliers.
- Assist with period reporting.
- Optimize, monitor and track transportation shipments for our customers while balancing service and cost using the transportation management system.
- Maintain regular partner communications with other company employees, supervisors, and managers to assess delivery data status,
supplier performance, parts deployment, inventory policies and/or continuous improvement efforts to achieve short and long-term goals

- Report and analyze key performance indicators.
- Assist with the supervising and coordination of the activities of all department employees such as analyzing staffing requirements, scheduling personnel, teaching technical processes, ensuring workload and needs of customers are met, identifying and eliminating safety concerns, developing a plan to improve quality and output within the departments, and participating in 5S (Lean) activities.
- Project management services for process improvement and technology solutions.
- Support internal and external sales representatives with product information pertaining to a specific bid.
- Provide summaries and analyses.
- Assist in coordinating the workflow of custom configured options requests.
- Set-up new items into demand planning.
- Test linking to other pyramids and verify data integrity.
- Document new processes.
- Assist with a wide variety of inventory and inventory control functions.
- Reconcile physical stock count against perpetual quantity.
- Run warehouse reports and distribute.
- Maintain cycle count logs for each branch plant.
- Analyze various types of data and recommend costs savings by analyzing warehouse proficiencies.
- Drive Continuous Improvement using Lean Six Sigma.
- Define improvement initiatives.
- Map operational processes.
- Assist in implementing improvements.
- Create and update weekly quality scorecards.

Projects students have done in the past:

- Assist in completing monthly forecast and sales related data entry to allow accurate forecasting and supply planning.
- Analyze and recommend broad based innovative improvement initiatives for accounts with a focus on eliminating root causes of recurring issues which leads to driving down costs and/or improving service.
- Create new product "actual sales" vs. "sales forecast" report from demand planning.
- Conduct small projects required to enable Quality Team to make process improvements.
- Assist in the development and implementation of an MRP system.
- Help with the monthly forecast process. Review/analyze/update individual SKU’s, create/analyze reports, and streamline the process.
- Conduct data gathering and analysis of processes.
- Help create reports out of demand planning to measure forecast accuracy.
- Prepare reports detailing inventory variances.
- Create standardized operating procedure documentation and control plans.