IM New Worker Training for Clerical Staff

New Worker Orientation OR

Introduction
Core Topics:
- Welcome
- Program Overviews
- Computer Resources

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Prerequisites PRE
(Must be taken in order)

1. Introduction to Prerequisites
2. Introduction to Civil Rights for IM New Workers
3. Ethics & Confidentiality
4. Customer Rights & Responsibilities
5. Case Comments
6. Intro to CWW
7. ECF – The Basics

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Client Registration Module CR

Core Topics:
- Introduction to Client Registration
- Client Registration Policy & Process
- Client Registration Activity