

Upload Your Resumé TITANjobs

Titan Jobs is an online recruiting system and job database. Titan Jobs, serves as a one-stop-shop for students, faculty, alumni, and employers. Students and alumni can view positions, upload resumes and cover letters, create an electronic portfolio, and use a variety of other resources. Your resumé is your first impression. This is your chance to capture potential employers' attention. Build your resumé to feature your skills and abilities and use Career Services resources

Upload Your Resumé

1. To upload your resumé, select *My Documents* from the *My Account* drop down menu in the upper left hand corner of your screen.
2. Upload your resumé word document by clicking on the Upload File icon at the right of the screen.

Default	Document	Date Submitted	Action
Default	Cover/Resume	8/8/2011 12:27 PM	[View] [Update]

3. Type in the document name, browse for your document, then click open. select and upload.

Upload Document

You must enter a document name when submitting a document.

*Document Name: JDoeResume

*Select File to Upload: E:\Family Binder\Resu



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