

CAPP Student Resources

Thank you for attending CAPP courses through your High School. To help you through your year in CAPP we have collected common questions based on questions and requests CAPP receives, we have amassed the following resources for you.

This letter and information is also located on the CAPP website located at <http://www.uwosh.edu/capp>

IMPORTANT: Keep your Titan Web login and password private. Anyone with this information will be able to access your personal student data.

1. University of Wisconsin Oshkosh - Titan Student ID number.

Every student is assigned a Titan ID Number. Your ID number will be printed on your label on the orange registration form your teacher will distribute to all students at the beginning of the semester. COPY the ID number listed on your registration form and save it.

Everything you do through UWO and CAPP requires this ID Number. Transcript requests email, - everything is connected to the Titan ID Number. SAVE IT. (If you did not receive your Titan ID Number with your registration form, this will indicate you did NOT pre-register for the Fall Semester) In order to receive your Titan ID Number you are required to pre-register. To Pre-Register - See Number 2.

2. Pre-register every summer or the beginning of the fall semester, After completing the pre-registration form, a Titan ID Number will be generated for you.

All CAPP students **must** Pre-register at the beginning of each school year. If you have attended CAPP classes the previous year, you will need the log in name and password you created the previous year. Be sure to save your log in name and password.

If you pre-registered a second year, you will NOT be assigned a second ID Number. All information you input the previous year will automatically load into the form and you will be instructed to enter only new required information. Directions on how to pre-register is located on the CAPP website <http://www.uwosh.edu/capp> – left side navigation link - Student – Home – then to - “Annual Pre-Registration and Semester Class Registration. Follow the directions. Before you begin, you may want to print out the instructions.

3. Titan Web

Once you have your Titan ID number, the next step is to **access and log into Titan Web**. (See information sheet attached) The Titan Web will provide you with much needed information and a copy of your UN-official transcript. Again, you will need your Titan ID Number to access Titan Web.

4. Titan E-mail.

E-mail is considered an official method for communicating with UW Oshkosh students.

Please consult the attached Email Policies and Procedure information sheet or access the information from the CAPP website. Again, you will need your Titan ID Number to access your email.

Helpful link - This link contains in depth instructions for the University of Wisconsin Oshkosh Email account.

<http://www.uwosh.edu/excel/documents/TitanMailUsersManual.pdf>

5. **Official Transcript.**

The directions on how to request an official transcript is located at <http://www.uwosh.edu/registrar/transcripts/>. Follow the instructions. Again, you need your Titan ID Number. Visit the Capp website and follow the link on the left navigation link labeled “How to Request an Official Transcript”

6. **Course Registration**

Along with your annual pre-registration all students are required to **register for every CAPP course**. Again, you will need your Titan ID Number. Your teacher will go over the procedures for filling out and submitting a course registration form.

7. **Titan ID Card** - <http://reeve.uwosh.edu/services/titan-card>

Services available with a TitanCard include borrowing privileges at UW Oshkosh Polk Library and access and borrowing privileges at other University of Wisconsin libraries (upon activation at the UWO library). The TitanCard also entitles students to discounts for many UW Oshkosh activities, including sporting events, cultural events, concerts and the like. You must contact CAPP before coming to campus to request a TitanCard. If you do not contact our office prior to your request, Titan Central WILL NOT issue a card.

Students can enroll in courses up to 12 credits per semester, which is a limit set by our university. Please be careful about the overlapping of quarters and/or trimesters with our two semesters. Students must stay below the 12-credit limit per UW Oshkosh semester.