

PLANNING GUIDE

DRAFT

MOST IMPORTANT ARCHIVAL COLLECTIONS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

PROGRAM STRENGTHS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

GOALS FOR IMPROVEMENT

1. _____

- Next Actions: 1. _____
2. _____
3. _____

Person Responsible: _____ Start Date: _____ Completion Date: _____

2. _____
Next Actions: 1. _____
2. _____
3. _____
Person Responsible: _____ Start Date: _____ Completion Date: _____

3. _____
Next Actions: 1. _____
2. _____
3. _____
Person Responsible: _____ Start Date: _____ Completion Date: _____

4. _____
Next Actions: 1. _____
2. _____
3. _____
Person Responsible: _____ Start Date: _____ Completion Date: _____

5. _____
Next Actions: 1. _____
2. _____
3. _____
Person Responsible: _____ Start Date: _____ Completion Date: _____

6. _____
Next Actions: 1. _____
2. _____
3. _____
Person Responsible: _____ Start Date: _____ Completion Date: _____

**Note: Examples of completed Planning Guides are available on the WHRAB website at:
<http://www.shsw.wisc.edu/archives/whrab/mentoring/pilot/index.html>**