



September 24, 2007

Dear Prospective Applicant:

The Diversity Council invites applicants to submit project proposals that may be funded for one year. Applicants may be faculty, academic staff or student groups from recognized student organizations.

Proposals should affect diversity as it is described in Plan 2008. (See web site at <http://www.uwosh.edu/2008/>.) We ask that your proposals specifically address the intent of the Board of Regents Resolution, #8850 (attached). ***The Diversity Council will use the BOR Resolution #8850 as a guide in the selection of projects for funding.***

We require an assessment plan with measurable goals, a description and justification of the measures selected. We ask that you address the proposed effects of your work for this campus in light of BOR #8850. Please provide contact names, identification of specific partners, if any, and other significant details in your proposal. A final report at the conclusion of your work is required.

Your project already may be in operation. Should you already have a program that addresses BOR #8850, please feel free to develop it as a submission for consideration.

**The deadline for applications is Monday, October 15, 2007. Award notices will be mailed out by October 29, 2007. Please note that proposals approved for funding require that the dollars be expended by April 30, 2008. Funds are not to be used for salaries or fringe benefits. Total dollar amount of the individual grant request should not exceed \$2,500.**

The Diversity Council is ready to assist you in your work.

Sincerely yours,

Michelina Manzi  
Chair Diversity Council

**Board of Regents  
Resolution 8850:**

That, upon recommendation of the President of the University of Wisconsin System, the Board of Regents endorses the following *Plan 2008 Phase II* Planning Guidelines:

- That, the focus of Phase II will be to address the achievement gap between UW System students of color and white students measured by retention and graduation from UW institutions.
- That, UW System institutions will focus their resources and efforts on narrowing the achievement gap in ways that are appropriate to their particular mission, student population, and other circumstances.
- That, UW System institutions will develop a means of assessing *Plan 2008 Phase II* initiatives, refocusing resources and making programmatic changes based on the evidence from that assessment.
- That, pursuant to these guidelines, the UWSA Office of Academic Affairs will: work with UW institutions in developing Phase II plans; report back to the Board with summaries of institutional and UWSA Phase II plans in December of 2004; and make annual reports of progress thereafter.

**Directions for Proposals  
Phase II Plan 2008  
Closing the Gap Grants**

**Project Narrative** (no more than 5 double-spaced pages)

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Use the following 5 sections to present clearly and concisely specific goals and assessment plans of the project you are requesting to be funded by the Diversity Council.

- Statement of Needs/Problem (How your project will address Project 2008, Board of Regents Resolution 8850 attached.)
- Project Description
- Sustainability of Project
- Outcomes (include a timetable)
- Assessment/Evaluation Procedures

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**Budget Sheet**

**Amount Requested:**

**Name of Project:**

**Expenditures to include a detailed list of all expenses, such as supplies, honoraria, transportation costs, etc.:**

**Time line associated with expenses including dates proposed for all activity and dates funding will be expended:**

**Name of project manager in charge of the budget:**

**Matching Funds:**

*Note: It is very important that you keep careful records of your expenses, along with receipts, for your final project/expense report. Budgetary alterations that significantly affect your original proposal cannot be authorized and **initial allocations cannot be exceeded**. Expenses in excess of the approved budget will be the responsibility of your department/division.*

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**All projects will be required to submit an annual accountability Final Report of progress made to the Diversity Council on the goals stated in the project. A budget accounting will be part of your Final Report.**



**Phase II Plan 2008  
Closing the Gap Grants  
Proposal Cover Sheet**

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- Use one cover sheet per proposal.
  - Please mail your proposal to Michelina Manzi, Assistant Vice Chancellor and Chair of Diversity Council, Dempsey 335C, postmarked by the **deadline Monday, October 15, 2007**.
  - Provide **three copies** of the proposal.

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Project Title \_\_\_\_\_

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Amount Requested \_\_\_\_\_

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Principal Investigator \_\_\_\_\_

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Department/Unit \_\_\_\_\_

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Campus Address \_\_\_\_\_

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E-mail Address \_\_\_\_\_ Campus Phone \_\_\_\_\_ Campus FAX \_\_\_\_\_

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Other Project Personnel (Include names, titles, and e-mail addresses.)

Name	Title	E-mail Address
_____	_____	_____
_____	_____	_____
_____	_____	_____

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Project Summary (100 words maximum)

Insert the summary on a separate sheet after this cover sheet and before the project narrative.

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**Institutional Approvals**

Department/Unit Chair/Director

\_\_\_\_\_ Date \_\_\_\_\_

Dean

\_\_\_\_\_ Date \_\_\_\_\_